



The Academic and Career Planning (ACP) Committee believes that Youth Apprenticeship (YA) is one way students can gain real world experience, make connections, and tap into undiscovered talents. As such, students are held to a higher standard. The ACP committee has established the following guidelines and expectations for a student to meet in order to participate.

- Must be a junior or senior
- Completes the Youth Apprenticeship state application at least two weeks prior to the start of the upcoming semester
- Demonstrates excellent attendance
- Shows consistent respect to all peers and school staff members
- Must have parent approval
- Students need to show interest in a specific career path or in accompanying career experiences
- Secures employment in related career path
- Will earn 0.5 High School credit for each period out of the building
- Required to complete 450 hours per school year (can include summer months) or 225 hours per semester
- Must be on track to be a graduate of Oakfield High School
- Any misconduct that occurs in the community will be considered when approving or suspending current or potential Youth Apprenticeship candidates
- Students must maintain passing grades and show genuine effort when completing standardized tests such as the Pre ACT and ACT exams
- If you get fired, you will receive an F as a letter grade and will not be able to leave school- and will have to spend the class periods in study hall. Investigation and discussion will take place if the student attempts to reapply in the future.
- If a student's application is denied, they do have the opportunity and are encouraged to reapply the following semester and dedicate themselves to making appropriate changes.

A rubric can be found on the backside of this page which is used as a guiding tool for the committee members to take into consideration when making decisions. It covers examples of some impactful variables but not all. Each student is reviewed on an individual basis.

By providing a signature below, you are acknowledging that you understand and agree to abide by the expectations of the Youth Apprenticeship program.

Student Signature _____

Parent Signature _____

Principal Signature _____

School Counselor Signature _____

District Office
200 White Street
Oakfield WI 53065
Phone: (920) 583-4117
Sarah Poquette
District Administrator
Mrs. Holly Rabe
Dir. of Sp. Ed./School Psychologist

Oakfield High School
250 Church Street
Oakfield WI 53065
Phone: (920) 583-3141
Mr. Timothy J. Brown
Principal
Mr. Doug Mock
Activities Director

Oakfield Middle School
250 Church Street
Oakfield WI 53065
Phone: (920) 583-3141
Mr. Timothy J. Brown
Principal
Mr. Doug Mock
Activities Director

Oakfield Elementary School
200 White Street
Oakfield WI 53065
Phone: (920) 583-3146
Mrs. Becky Doyle
Principal
Oakfield Child Care Center
Phone: (920) 583-2648



Academic and Career Planning Committee Decision Making Rubric		
Expectation:	Determining Variables:	Notes:
Shows consistent respect to all peers and school staff members	<ul style="list-style-type: none"> Feedback received from classroom teachers and peers Majors/ Minors received 	
Demonstrates excellent attendance	<ul style="list-style-type: none"> Truancy Issuances Number of tardies and unexcused absences 	
Any misconduct that occurs in the community will be considered when approving or suspending current or potential Youth Apprenticeship candidates	<ul style="list-style-type: none"> Feedback from community members Ticket Issuances for illegal activity Misconduct that results in extracurricular activity suspension 	
Students must maintain passing grades and show genuine effort when completing standardized tests such as the Pre ACT and ACT exams	<ul style="list-style-type: none"> The weekly 'F' list At least one point increase or a steady maintain of standardized exam scores The amount of time students spend on standardized exams (indicator of whether the student 'rushed' through the exam) Classroom behavior during standardized exams Student activity during study hall 	

District Office
 200 White Street
 Oakfield WI 53065
 Phone: (920) 583-4117
Sarah Poquette
 District Administrator
Mrs. Holly Rabe
 Dir. of Sp. Ed./School Psychologist

Oakfield High School
 250 Church Street
 Oakfield WI 53065
 Phone: (920) 583-3141
Mr. Timothy J. Brown
 Principal
Mr. Doug Mock
 Activities Director

Oakfield Middle School
 250 Church Street
 Oakfield WI 53065
 Phone: (920) 583-3141
Mr. Timothy J. Brown
 Principal
Mr. Doug Mock
 Activities Director

Oakfield Elementary School
 200 White Street
 Oakfield WI 53065
 Phone: (920) 583-3146
Mrs. Becky Doyle
 Principal
Oakfield Child Care Center
 Phone: (920) 583-2648